

## Appendix A to Committee Meeting Minutes of 6.12.25.

### Item 4(a)

#### Meeting with Gaye on 4.11.25.

**Present:** Gaye (GM), Jenny, Ann C & Roger (HLRA)

**1. Update on the Repair of the Phase Two Balconies**

The order is being placed for the Walnut Walk property to be followed by the four worst affected properties in Phase Two.

**2. Reception Re-design – Are plans still online for completion prior to Christmas 2025?**

The work will be commencing on 5.11.25 with wallpapering and carpet fitting, followed on 20.11.25 with the exchange of furniture and completion targeted for 21.11.25 in time for the Christmas decorations, etc.

**3. Bistro Re-design – Update on the plans for the re-design of this area?**

The arrival of the new sound system is imminent, with the bill paid in full.

**4. Update re provision of grabrails in ALL the Wellness changing rooms?**

Ten grabrails purchased, with delivery and fixing awaited.

**5. Any response from Anchor re Air Conditioning Units?**

Reply awaited from Anchor's Environmental/Sustainability officer.

**6. If we still have only one boiler operating while awaiting parts for the other, how much would it cost to purchase a replacement?**

We do not require a new boiler, as the current one is in good order with the exception of the part that has been ordered and currently awaiting Anchor's approval

**7. Update re repair of the slope to the pathway leading to the kitchen.**

Our minibus has been re-located within the staff car park and a slightly revised route is being investigated to avoid the steepest part of the slope.

**8. The Bistro. Any matters still outstanding following this Tuesday morning's Food & Beverage Meeting.**

The glow lamps used by the performers at the recent HLE event are being sourced with a view to purchasing some for the Bistro.

9. Has a decision been made on the **purchase of our own AquaVac machine?**

An order has been placed.

10. **Transport.** Ann asked Gaye to provide the Committee with **ARVAL's proposal.**

The quotation has been received and was discussed with Ann later that day.

11. It has been reported that all **ditches** have been cleared, but the one **close to and parallel with Hammond Way and Blackman Court appears to be untouched.**

There is no intention to clear this particular one, as no water feeds in or out of it. However, a watch is being kept should the situation change.

12. Why has there been a delay in **pruning the trees in the Reception Entrance Forecourt?**

TPO clearance is required from the local council whose approval is currently awaited. Our tree surgeons have been advised of the situation.

13. Will we be responsible for **clearing the riverbank within our SANG area?**

We will be dealing with this next year with the intention of lowering the brambles.

14. What would be the likely **effect on our Service Charge** were you to employ an **additional member of the gardening team?**

Although Gaye does not consider that we need a further member of the gardening team, should one be employed the cost could be in the region of £20 per property per month.

15. Due to our concern over the slow movement of properties for sale within the village, **Janet, on behalf of the Committee, has agreed to act as liaison with the local estate agents.** In relation to this subject, we are likely to propose that notice boards with details of properties for sale are placed in Reception and Wellness and that the official Anchor website is linked to our Hampshire Lakes website to allow potential purchasers to see what life is really like here in the Village.

Gaye noted our action and stated that the main estate agents involved were Waterford's and Romans. Apparently the main Anchor website is currently under revision.

16. **Re-cycling Sheds**

Officers from Hart District Council will be conducting a survey of the bins within our three sheds.

17. **Gardening Action**

The flower beds will be enhanced with fresh soil over the next few weeks.  
The lawns will be enhanced with new soil in the Spring .