



Minutes – Business Committee Meeting Saturday 3rd August 2024

Present: Jenny Hydes (Chair), Jo Taylor (Vice Chair), Roger Pearce (Secretary), Sam Dauncey (Treasurer), Carolyn Hill (Membership Secretary), Diana Duckworth, Joan Russam, Janet McCombie & Keith Hall

As this was a Business Meeting there were no Members attending as observers.

The Chair welcomed those present.

1. Apologies for Absence

None

2. To approve the minutes of the meeting held on 6th July 2024

The minutes had been circulated to all committee members. They were approved unanimously and then signed by the Chair.

3. Matters Arising

None

4. Reports on contact with local management

a. Meeting with Gaye on 15.7.24 (Roger)

Roger presented the report from this meeting, which dealt with outstanding matters raised at the July committee meeting. Concerns were raised as follows:

- (i) The Cheerful Chat accommodation issue should be left to Gaye to resolve.
- (ii) Keith has discussed the Boules Court issues with Gaye and she has agreed that next year's budget will include a replacement sleeper and some additional "sand". There was, however, a problem with delivery vans parking on the actual Boules Court!
- (iii) The gutter problems must be resolved sooner rather than later, as any delay to the next financial year was a false economy.

The notes from this meeting are attached to these minutes as Appendix A.

Action: Speak to Gaye re items (i) to (iii).

5. Treasurer's Report (Sam)

The accounts are currently with the Examiner and should be finalised in time for September's AGM.

Hampshire Lakes Residents' Association



6. Membership Secretary's Report (Carolyn)

One new member: Carol Flinn of 51 Oakleigh Square.

7. Working Parties and Action Plans:

a. Finance

Utilities Charges & Wellness Centre Income (Joan)

On behalf of these now combined two action groups, Joan reported that, following several meetings with Jo, Emrys and Francis, a letter about detailed service charge queries was sent to Gaye and copied to Emma on 7th July 2024. An acknowledgement was received from Gaye promising a response within two weeks but, as yet, we have heard nothing. A reminder will be sent next week.

b. Wellness (Keith)

There will be a change to the weekly timetable as from next week, when on Thursdays "Core" will be replaced by "a Village Walk".

c. Bistro and Social Activities (Joan)

Bistro

Concern is ongoing about the lack of regularity of Saturday evening dining and the attendance of Paula and Mike. The best quality chips are still unavailable.

Action: Speak to Gaye re these matters

Entertainment

Events in August include the Caribbean evening on 15th and the Chichester festival production of Oliver on the 20th.

A booking has been made for 35 residents for Les Misérables in London on 21st November.

d. Maintenance (Roger)

The main activity this past month has revolved around the problems caused by the overflowing Gutters and Phase 2 Balconies, in addition to monitoring the progress with the press-button entry systems to the Library and the entrance door from Ker Walk. We have yet to establish the items that are included under "regular maintenance".

Action: Speak to Gaye re progress to resolve both issues as a matter of urgency.

Lakes News to emphasise the importance of recording maintenance requests in the book at Reception



e. Transport (Diana)

Norman, our new Driver/Maintenance person, is settling in well to his new role and is very willing to assist wherever possible.

f. Grounds and Garden (Janet)

Mike has concerns about the lack of progress in confirming the contract to clear the pond. The contractor has failed to provide the invoice required by Anchor, so progress has stalled. Nasar needs to get this sewn up to ensure the job gets done during October or November.

Mike has been told that the metal storage unit has been ordered, but the concrete base has yet to be laid.

Cameron the mythical undergardener has not materialised. He failed to provide some of the references required and had ceased communications. The vacancy is being advertised again! Mike has been able to have 4 day's work so far from one of Nuwan's men, so I sincerely hope this will continue. Mike does his best to keep on top of maintaining the gardens, but we all know it is too much for one person.

Mike continues to trim as many hedges as possible. They are all growing very rapidly, and it is a true "Forth Bridge" scenario and will never be finished. The hanging baskets outside reception have been refilled and are flourishing, as are the pots and baskets on the care home balcony.

Maybe this is a maintenance issue, but I am personally very disappointed with what has happened around the raised beds. All the gravel has been scraped off and removed, apparently because residents with walkers found it difficult to walk across. As a walker user myself I have never found this an issue. We are left with what looks like a clayish base which is very unsightly and which I fear will become very muddy and slippery when wet, but Gaye has decided to wait and see. I have never understood why this patch had a different finish to it.

The best way to request specific tasks for the gardens remains to write in the Gardening Book in reception. Mike is doing his best to maintain our gardens and in my opinion is doing a very good job under the circumstances and deserves our support.

Action: Speak to Gaye re staffing & problems around raised beds.



8. Annual General Meeting to be held at 3pm on Monday 9th September 2024 in the Bistro.

Jenny reminded the meeting that members should consider whether they wished to put themselves forward to be on the Committee from this September. At this point, three members stated that they may not stand again, but would confirm this decision in due course. More information regarding this **very important annual meeting** will be circulated by Roger in the coming weeks following consultation with Jo concerning the final drafts, copying and distribution methods.

Any revision to the three signatories required for our bank account would be dealt with at the AGM.

At our July meeting it was agreed that a motion would be put to the AGM from Committee in relation to **Item 7(a) of The Constitution**. Following a short discussion, it was decided that the actual wording would be "To change **Item 7(a) of The Constitution** so that the requirement for future years regarding the date of the AGM will allow more flexibility in achieving the maximum committee attendance. This will delete "**within two weeks of the anniversary of the previous Annual General Meeting**" and replace it with "**within one month of the anniversary of the previous Annual General Meeting**".

Roger will arrange for the **microphone** to be available for the meeting which will be **videoed** by Keith.

9. Any Other Business

a. Activities Calendar

Keith expressed his disappointment that no reference had been made to David Allan concerning the placing of a "Bistro event" on the same night scheduled for "Reveille". Jo said that she would look out for future clashes when she checks the draft Activities Calendars.

Action: Speak to Gaye.

b. HLE

Joan reminded the committee that HLE was not a part of HLRA.

The meeting closed at 12.30.am

10. Date of Next Meeting: Saturday 5th October 2024 at 10.30.am, following the AGM on Monday 9th September, but there may be a need for an informal meeting of the new committee at the end of September.